



## HOWELL TOWNSHIP POLICE DEPARTMENT

# NJ FIREARMS

## APPLICATION REGISTRY SYSTEM (F.A.R.S)

The Firearms Application and Registration System is the new online application process for obtaining Firearms ID cards and handgun permits. If applying for the first time you will need access to a printer.

FARS is taking the place of the STS033 form. Applicants can apply for all the same options as the paper application form with the exception of Permits to Carry.

### FARS PROCEDURE

1. Go to the FARS website [www.njportal.com/njsp/fars](http://www.njportal.com/njsp/fars)
2. To begin application click ONLINE STS 033 button. Then enter the Howell Township Police Department ORI number which is

**NJ0131900**

3. Complete the online application. When completing the application you will need the email addresses of 2 reputable references. They can be family members.
4. The on-line application process is applicant driven. Please provide the best phone number for yourself as well as the best email addresses for yourself and references.
5. Once your application is complete a firearms representative will contact you to pick up your FID card and/or pistol permits. Do not appear at the Police Department until advised to do so.
6. Fees are Firearms ID card \$5.00/ Permit to Purchase Handgun \$2.00. Fees are payable by cash (**exact change**) check or money order. Pick up hours are Monday –Friday 8:30am to 4:15pm.
7. Paper applications will only be accepted under special circumstances. Contact the Firearms Unit for instructions 732-938-4575 ext. 2867.